

KCAA/CONF/1010/3/VOL. 49 (280)

25TH NOVEMBER, 2021

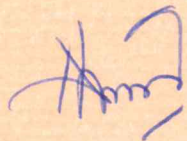
TO ALL INTERESTED BIDDERS

FINAL CLARIFICATIONS & RESPONSES ISSUED FOR TENDER FOR THE SUPPLY, INSTALLATION, CONFIGURATION, TRAINING AND COMMISSIONING OF INTEGRATED ENTERPRISE BACK UP AND DISASTER RECOVERY SOLUTION: TENDER NO. KCAA/018/2021-2022:

Following the various clarifications sought by bidders and those made by Kenya Civil Aviation Authority during the pre-bid/site visit meeting held on Tuesday, 23rd November, 2021; we hereby issue a final documentation to all interested bidders who attended the pre-bid meeting.

The purpose of this letter is to forward to you the minutes/clarifications for your perusal and information as you prepare your bid.

Note that the Tender closing date remains on or before **Tuesday 30th November, 2021 at 11Am** local time.



William Kitum
FOR: DIRECTOR GENERAL

Encl.

KENYA CIVIL AVIATION AUTHORITY

MINUTES OF PRE-BID AND SITE VISIT MEETING FOR SUPPLY, INSTALLATION, CONFIGURATION, TRAINING AND COMMISSIONING OF INTEGRATED ENTERPRISE BACKUP AND DISASTER RECOVERY SOLUTION: HELD ON TUESDAY 23RD NOVEMBER, 2021 AT 10.00 A.M. AT KCAA HEADQUARTERS. TENDER NUMBER: KCAA/018/2021-2022

1. Objective of the meeting

Kenya Civil Aviation herein referred to as KCAA invited bid for the supply, installation, configuration, training and commissioning of integrated enterprise backup and disaster recovery solution on Tuesday, 16th November, 2021. Prospective bidders were notified both in the advert and in the bidding documents that a mandatory pre-bid meeting would be held on **Tuesday, 23rd November 2021** at 10.00 a.m. at KCAA Headquarters Aviation House.

This pre-bid meeting was to accord the interested bidders an opportunity to seek clarifications pertaining to the invitation to tender for the stated works.

2. Attendance of the meeting

The meeting started as scheduled and was attended by thirteen (13) interested bidders' representatives and four representatives of KCAA.

The names of firm's representatives and other particulars of those who attended the meeting is in file attached as **ANNEX 1**.

It was agreed that a copy of the Pre-bid meeting minutes and clarifications offered by KCAA on all the issues raised by bidders will be uploaded on KCAA's website and also sent to all the firms through the email addresses provided by the respective firm's representatives present in the Morning of Thursday 25th November, 2021.

3. Introduction

The chairman introduced the KCAA team and thereafter, bidders present introduced themselves and the companies they were representing.

For Director General
Kenya Civil Aviation Authority
P. O. Box 30163 - 00100,
Nairobi.



4. Clarifications sought by bidders and Response by KCAA

The clarifications sought by bidders and responses given by KCAA are as indicated in table 1 below.

Table 1: Clarifications sought by bidders and requisite clarifications

No.	CLARIFICATIONS SOUGHT BY BIDDERS	KCAA'S RESPONSE
1.	Are bidders required to carry out site visits both at the primary and the remote site?	No. The site visit carried out at the primary site will be sufficient. The information that will be provided in the primary site regarding the datacentres, configurations and networks will be sufficient.
2.	Does KCAA limit the ICTA Certification required to be in information security category 1 and ICT networks category 1 only?	ICTA certification for either networks, security or datacentres will be acceptable.
3.	What capacity is required for the link between the HQ's and the remote site?	The link capacity between KCAA HQ and the RDRS is 20Mbps.
4.	Can bidders seek further clarifications after the pre-bid meeting?	Yes. Bidders may seek any further clarifications by close of business on Wednesday 24 th November, 2021 through writing using the email address procurement@kcaa.or.ke All the clarifications will be shared on the Morning of Thursday 25 th November, 2021
5.	What capacity is required? What is the required RAID level?	<ul style="list-style-type: none">▪ The required useable capacity is 96TB for each site.▪ The required RAID level is 5.
6.	Backup software. Since there is no server requirement on the specifications, does KCAA already have the servers?	KCAA operates a virtual environment managed by a vCenter Server. The Authority will provide bidders with the required virtual resources to create virtual servers required for operationalization of the backup and recovery solution.
7.	Does KCAA specifically require IBM Flash System or will an equivalent be acceptable?	KCAA would prefer an IBM Flash System as indicated. Nonetheless, any other appliance that meets the technical requirements provided is acceptable.
8.	What is KCAA's requirement on training of staff?	The awarded bidder will be required to train four (4) ICT staff and undertake knowledge transfer on the deployed solution. Refer to Part E item number 9 of the mandatory services requirements. All out of town sessions shall be undertaken in Naivasha. The bidder shall bear all

		the associated costs for KCAA staff based on prevailing Government rates. These include but not limited to conferencing, transport and logistics, and daily subsistence allowance (DSA). The DSA shall be payable to the four KCAA staff at an approximate rate of KES 8,400 for four night-outs. The transport costs shall be based on current AA rates for mileage.
9.	What is KCAA's requirement Personnel capabilities	The specifications offered have indicated the various qualifications required. Refer to page 62 and 63 of the tender document on personnel capabilities.
10.	Staff Competence	Bidders are required to attach copies of CVs and certificates of the various staff to be deployed. Refer to part B on mandatory documentation requirement. Page 31 on the tender document.
11.	The specifications on the project plan required have been described on ITT 16.2 as well as on the mandatory service requirements item number 1. Which specifications are bidders required to adopt?	The specifications on ITT 16.2 are an enhancement of the requirements on the mandatory service requirements. Bidders are required to submit one project plan that captures both the requirements on ITT 16.2 and those on the mandatory service requirements.
12.	OEM Professional services	Bidders to note and ensure to provide a costing for this in the price schedule.
13.	10Gb SFP modules for the configurations	The bidder shall provide all the 10Gb SFP modules for the configurations both in the primary site and the remote site.

There being no other business the exercise was closed at 3.30pm.
Confirmed true minutes of the meeting.

Signed By:
Manager Procurement



Date 25/11/2021

For Director General
Kenya Civil Aviation Authority
P. O. Box 30163 - 00100,
Nairobi.