



Advisory Circular

CAA-AC-ATD006

May, 2023

AIRLINE CODE-SHARE APPROVAL

1.0 PURPOSE

- 1.1 This Advisory Circular (AC) is issued to provide information and guidance to an airline intending to operate on a code-share arrangement in Kenya.

2.0 REFERENCES

- 2.1 Civil Aviation Act 2013 (as amended)
- 2.2 Civil Aviation (Licensing of Air Services) Regulations
- 2.3 Aeronautical Information Circular (AIC) on Charges for Air Navigation Services and Regulatory Fees

3.0 DEFINITIONS AND ABBREVIATIONS

- 3.1 For purposes of this Advisory Circular the following terms and abbreviations shall have the following meanings:
- 3.1.1 **Code-Share** means a marketing arrangement in which airlines place their designator code on a flight operated by another airline and sells seats or cargo space for that flight.
- 3.1.2 **ICAO Doc** means International Civil Aviation Organization Document
- 3.1.3 **Licence** means an authorization granted under Civil Aviation (Licensing of Air Services) Regulations.

4.0 GENERAL

- 4.1 This advisory circular provides information relating to the processing of code share approval between air operators.

- 4.2 Approval for a code-share agreement shall only be granted where underlying traffic rights exist between the participating airlines.
- 4.3 The Authority will process code share agreements between any of the following airlines:
 - 4.3.1 Between Kenyan Operators
 - 4.3.2 Between Kenyan and Foreign Operators
 - 4.3.3 Between Foreign Operators

5.0 GUIDANCE AND PROCEDURE

- 5.1 Guidance and procedure for obtaining operating authorization are detailed below:
 - 5.1.1 Information required for all code - share agreements. All code share agreements submitted for consideration should contain but not limited to the following information:
 - 5.1.1.1 Name and address of Operating carrier
 - 5.1.1.2 Name and address of Marketing carrier
 - 5.1.1.3 Duration of the agreement
 - 5.1.1.4 Code-share route (s)
 - 5.1.1.5 Flight schedule
 - 5.1.2 Documents required for approval of operation under code – share agreement
 - 5.1.2.1 Air Operators Certificate for both parties
 - 5.1.2.2 Insurance covering the code share operation
 - 5.1.2.3 Approved Scheduled Flight Timetable
 - 5.1.2.4 The Code Share Agreement
- 5.2 The period of validity for operations under code-share will be as indicated on the approval.
- 5.3 The granted approval will not be transferable or assignable.

Civil Aviation Authority