

PROCESSING OF APPLICATION FOR OPERATING AUTHORIZATION

1.0 PURPOSE

- 1.1 This Advisory Circular (AC) is issued to provide information and guidance related to the application by foreign airlines for operating authorization where a Bilateral Air Service Agreement or Multilateral Air Service Agreement exists between the State of the Operator and Kenya.

2.0 REFERENCE

- 2.1 The Civil Aviation Act CAP 394
- 2.2 The Civil Aviation (Licensing of Air Services) Regulations
- 2.3 Applicable Bilateral/ Multilateral Air Service Agreements (BASA/MASA) between Kenya and State of the Operator;

3.0 GENERAL

- 3.1 This Advisory Circular contains information on application for an operating authorization by foreign airlines conducting international scheduled air services between Kenya and the State of the Operator
- 3.2 A foreign airline will initiate the application for operating authorization upon acceptance of its designation by Kenya.
- 3.3 Application for airline operating authorization will be submitted at least 30 days prior to the intended date of operation

4.0 GUIDANCE AND PROCEDURE

- 4.1 Guidance and procedure for obtaining operating authorization are detailed below:
 - 4.1.1 The application for operating authorization will be submitted in the prescribed form CAA-FM-ATD050.
 - 4.1.2 The following documents will be submitted together with the application for the operating authorization:



- (i) Insurance
- (ii) Air Operator Certificate including operations specifications
- (iii) Certificate of Registration of the company/ certificate of incorporation
- (iv) Certified/notarized information on the company shareholding
- (v) A copy of the letter of acceptance of designation

4.1.3 Applicable processing fee will be paid upon submission of the application.

4.1.4 The applicable fees are published in the Aeronautical Information Circular on Charges for Air Navigation Services and Regulatory Fees

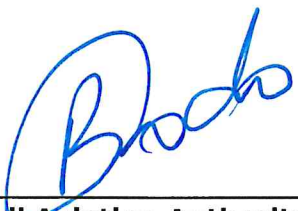
4.1.5 The Authority will process the application and formally communicate the decision to the applicant.

4.1.6 If the application meets requirements, the Airline will be notified and required to make payment for the issuance of the operating authorization as specified in the decision.

4.1.7 The operating authorization will remain valid for the period specified in the authorization.

4.1.8 The operating authorization may be amended, suspended, or revoked if the designated airline fails to comply with the terms and conditions of the operating authorization and/or the provisions of the relevant agreement and/or the National laws.

4.1.9 The Authority may prescribe additional requirements relating to issuance of an operating authorization.


Civil Aviation Authority