



FORM: KCAA/ASSR/AD/001

**FORM FOR APPLICATION OF AN AERODROME CERTIFICATE**

New Application	<input type="checkbox"/>	Renewal	<input type="checkbox"/>
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(tick as applicable)

**1. Particulars of the Applicant**

Full Names of applicant: .....

Address: .....  
.....  
..... Postal Code: .....

Position: .....

Phone: ..... Fax: .....

E-mail: .....

**2. Particulars of the Aerodrome Site**

Aerodrome Name (Category):  
.....

Real Property Description:  
.....  
.....  
.....

Geographical Coordinates of the Aerodrome Reference Point:  
Latitude: ..... Longitude: .....

(in degrees, minutes and seconds and in WGS-84 format)

3. Is the applicant the owner of the Aerodrome Site

Yes / No

If Yes, provide Land Title:

If No, provide:

(a) Details of rights held in relation to the site; and

(b) Name and address of the owner of the site and written evidence that permission has been obtained for the site to be used by the applicant as an aerodrome.

4 Indicate the critical aircraft expected to use the Aerodrome

Critical aircraft type : .....

Intended commencement date of aerodrome operations:  
.....

Other information:  
.....  
.....

5 Is the aerodrome to be used for regular public transport operations?

Yes / No

6 Details to be shown on the Aerodrome Certificate

Aerodrome Name: .....

Aerodrome Operator:  
.....

Address: .....  
.....

On behalf of the Aerodrome Operator shown above, I hereby apply for a certificate to operate the aerodrome.

My authority to act on behalf of the applicant is:

.....  
.....  
.....

Signed: ..... Date: .....

Name of person making the declaration: .....

NOTES:

1. Two copies of the Aerodrome Manual, prepared in accordance with the regulations and the standards in the Manual of Aerodrome Standards commensurate with the aircraft activities expected at the aerodrome, are required as part of this application.
2. The Application should be submitted to the (insert address)
3. On submission of this application, a fee shall be to the Authority to cover the cost of Certification.
4. Documentary evidence in support of all matters in this application may be provided if requested.
5. Other documents required under Part IV of the Civil Aviation (Aerodromes) Regulation shall be submitted together with this application.