ADVISORY CIRCULAR

KENYA CIVIL AVIATION AUTHORITY

CAA-AC-ATM 002

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PROCEDURES FOR DETERMINING CONTINUED COMPETENCY OF AIR TRAFFIC CONTROLLERS ON NEW EQUIPMENT AND PROCEDURES.

1.0 PURPOSE

This Advisory Circular (AC) provides guidance on the procedures to be developed by the ANSP for determining continued competency of Air Traffic Controllers on new equipment and procedures.

2.0 REFERENCES

2.1. Civil Aviation (Personnel Licensing) Regulations, 2006 – Regulation No. 101

2.2. ICAO Doc 4444 – (Air Traffic Management)

3.0 BACKGROUND

3.1. The need for the ANSP to have these procedures in place for ATC Staff is to ensure that service provision is appropriate and adequate for maintaining an acceptable level of safety.

4.0 GUIDANCE AND PROCEDURES

4.1 In developing these procedures, the ANSP shall take into consideration the following provisions:

a) controller competency is maintained by adequate and appropriate refresher training, including the handling of aircraft emergencies and operations under conditions with failed and degraded facilities and systems;

b) controllers, where the ATC unit/control sector is staffed by teams, are provided relevant and adequate training in order to ensure efficient teamwork;

c) the implementation of new or amended procedures, and new or updated communications, surveillance and other safety significant systems and equipment is preceded by appropriate training and instruction;

d) controller competency in the English language is satisfactory in relation to providing ATS to air traffic; and
e) standard phraseology is used.

4.2 The developed procedures shall be applicable when one or more of the following circumstances prevail:-

a) equipment changes made at the operating positions;
b) new equipment that may necessitate complete renewal of operations and equipment rooms or even new ATS units or centres;
c) re-organization of the airspace that may involve changes in assigned air-ground communication frequencies, number of operating positions and procedures;
d) introduction of new procedures or revision of existing procedures.

Civil Aviation Authority