KENYA CIVIL AVIATION AUTHORITY

Form: O-PEL003

July 2008

APPLICATION FOR ISSUE OR RENEWAL OF A COMMERCIAL PILOT LICENCE (CPL)

I hereby apply for the **ISSUE/RENEWAL** of……..……...

1. (a) Surname.……....

   (b) First name (s) ……

2. (a) Residential Address: (b) Postal Address:

3 (a) Private Telephone No. …… (b) Business Telephone No.……...…
(c) Fax No……. (d) Email address……...

4. Place of Birth: …… 5. Date of Birth: ……

6. Nationality: …… 7. Sex: M ☐ F ☐

8. Name of ATO at which instructed. ……

9. PARTICULARS OF LICENCES ALREADY HELD

Place of Issue	Date of Issue	Type of Licence	Number	Expiry Date

10. Category, Class and/or Aircraft Type (if required) for which the Licence is required.

Category	**Class**	**Type**

11. Instrument Rating held and state date of last test…….……

12. Total Instrument Flying Hours……..…….

13. FLYING EXPERIENCE FOR INTIAL ISSUE OF CPL –complete and attach Form PEL003A or PEL003B

14. FLYING EXPERIENCE FOR RENEWAL OF CPL -complete the boxes below

Hours Flown	**Day**				**Night**				**Total**
	PIC	**PIC(us)**	**COPILOT**	**Dual**	**PIC**	**PIC(us)**	**COPILOT**	**Dual**	
Totals to date									
Totals since renewal.									
Totals last 6 months									

(us – under supervision)

15. Whether yet examined for and obtained a medical certificate in accordance with the Civil Aviation Regulations? YES / NO

16. If so, class of medical and date of issue, and name of Medical Examiner ……

17. I am able to read, speak, write, and understand the English language. YES / NO

18. I have met all the requirements for the issuance of this licence. YES / NO

19. **DECLARATION** – I hereby certify that the particulars I have given in this form are true to the best of my knowledge and belief.

…… **……**

Signature of Applicant **Date of Application**

FOR OFFICIAL USE ONLY

Fees Paid:	Date:	Receipt #	File #

Name - Signature of the PEL Officer

INFORMATION AND INSTRUCTIONS:

(1) This form when completed should be forwarded to the Director General, Kenya Civil Aviation Authority, P. O. Box 30163-00100, Nairobi, Kenya, Tel: +254-20-827 470-5, Fax: +254-20-822 300, E-mail: info@kcaa.or.ke , Website: www.kcaa.or.ke; together with the following:

(a) The appropriate fees;

(b) Documents relating to proof of age, date of birth, full name and nationality. (copies of these documents must be legible and will be certified by licensing staff as true copies of the original. Where a document is printed in a language other than English, the applicant must provide a notarized translation).

(c) Two recent photographs (approximately 2 cm by 2.5cm) taken from the same negative (full face).

(d) Medical Certificate from authorized Civil Aviation Medical examiner.

(e) All personal flying Log Book(s) and/or ATO records, its entries certified by the relevant authorities e.g. Chief Flight Instructor, Director of Operations, Chief Pilot, etc.;

(f) Evidence of qualification to meet the requirement for the issue/renewal of the licence;

(g) Any licences held;